Kenmore South State School

iLearn

Handbook

School Device Partnership (SDP)
Bring Your Own Device (BYOD)

School Contacts:

Andrew Sellick
Deputy Principal
p. 3327 0888

Michael Allardice
eLearning Coordinator
p. 3327 0888

School Helpdesk:

IThelpdesk@kenmoresouthss.eq.edu.au

www.kenmoresouthss.eq.edu.au

Contents

Foreword 3

iLearn Program Overview 4

Device Inclusions The differences of the two iLearn Models are outlined below: 4

Recommended KSSS iLearn model? SDP 5

What is SPD? 6

Why does the school maintain ownership? 6

SDP costs explained 7

Current SDP device offered 7

Software and Applications 8

How to opt in to SDP 8

What is BYOD? 9

BYOD Device Selection 9

BYOD Device Enrolment into Intune required for ALL BYOD devices 9

Software and Applications 9

iLearn Program 11

Digital Citizenship and Online Safety 11

Using iPads at Home: family set up and safety 12

Using Windows devices at home: safety and software 12

Screen time, wellbeing and ergonomics 12

Generative AI: early guidance for families and students 13

Support and troubleshooting 13

Device Usage 13

KSSS Teacher Expectations When Students Use a Device 14

Foreword

At Kenmore South State School, digital technology is used purposefully, deliberately and in ways that add value to teaching and learning. Its use is driven by the curriculum and learning intention, not simply by the availability of a device. We recognise that not all screen time is the same; the purpose, quality and context of digital use all matter.

Digital technology forms part of learning in different ways. Sometimes it is used as a tool to support learning - for example, to create, communicate, research, practise skills, receive feedback or demonstrate understanding. We also develop students' digital literacy, including their ability to use technology safely, effectively, critically and responsibly.

This is different again from teaching Digital Technologies as part of the Australian Curriculum. In these lessons, students develop knowledge and skills related to digital systems, data, computational thinking and creating digital solutions. In other words, sometimes technology is the tool for learning, and sometimes digital knowledge and skills are themselves the learning.

Access to devices at Kenmore South is structured according to students' age and stage of learning. Students in Years 2–6 currently participate in a BYOD program, while students in the junior years access school-owned devices when required for learning. In all year levels, devices are used under teacher direction and where they support the intended curriculum learning.

We also recognise the importance of balance. Digital technology sits alongside discussion, reading, handwriting, practical learning, physical activity, play, collaboration and face-to-face interaction. Teachers make deliberate decisions about when, why and how digital tools are used, considering the curriculum, the learning intention, the age and needs of students, and whether the technology genuinely enhances the learning experience.

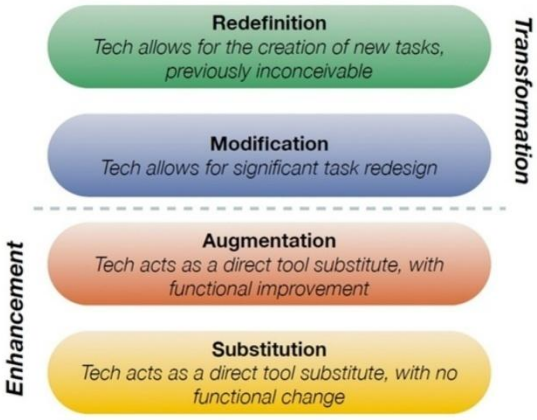
Our position is simple: *digital technology at Kenmore South should be curriculum-driven, purposeful, balanced and age-appropriate, while also ensuring students develop the digital knowledge, skills and understanding they need for an increasingly digital world.*

For families who would like to explore the research and curriculum guidance that informs this position:

- Australian Institute of Family Studies – *Too much time on screens? Screen time effects and guidelines for children and young people*
  https://aifs.gov.au/resources/short-articles/too-much-time-screens
- Australian Curriculum – *Digital Literacy General Capability*
  https://www.australiancurriculum.edu.au/curriculum-information/understand-this-general-capability/digital-literacy

This handbook has been developed as a guide for parents relating to the student iLearn Program at Kenmore South State School.

In 2027, we will be offering families in Year 4 two options for our iLearn Program as we transition to our new SDP Model - we will offer our current BYOD offering as well as our new SDP (School Device Partnership) Model. Our Year 2 and 3 students will continue to participate in our current BYOD Program.



iLearn Program Overview

Since 2018, the school has offered students from Years 2-6 the option to participate in the Bring Your Own Device (BYOD) program for student access to technology in the classroom and at home. This model sees improved access to technology for students across all year levels and provides students (and parents) with some choice of the technology device that best suits their student's learning needs.

iLearn Program: Two Options in 2027

In 2027, students in Year 4 will have the choice of two iLearn models. The Bring Your Own Device (BYOD) model will remain available to all students in Years 2-6, and the School Device Partnership (SDP), available to Year 4 students only in 2027. Students in Years 2 + 3 and 5 + 6 will remain on the BYOD model in 2027.

Option 1: Bring Your Own Device (BYOD) Years 2–6

Families provide an existing or new device that meets the school's minimum specifications. iPad in year 2 and 3 and Windows Device in Year 4 – 6. Students can use their device at school and at home for learning. Families are responsible for the device's maintenance, security, insurance, software and technical support. The school provides access to its wireless network, filtered internet at school and Microsoft Office.

Option 2: School Device Partnership (SDP) Year 4 from 2027

Families participate in a 3-year program whereby families order and pay for a specified school approved laptop that the school retains ownership of for 3 years (Years 4-6). The school retains ownership throughout the SDP agreement and manages the device's software, security, warranty and accidental damage protection. Students also receive technical support, access to a loan device during extended repairs and school internet filtering both at school and at home. At the end of the 3-year period or if a student leaves within this time, ownership transfers to the student/family, provided full payment of the laptop has been received by the school.

Both the BYOD and SDP options support students' learning at school and home. The main difference is the level of school management and technical support provided through the SDP, compared with the greater family responsibility and device choice offered through BYOD.

Device Inclusions

The differences of the two iLearn Models are outlined below:

	(School Device Partnership) SDP	(Bring Your Own Device) BYOD
Device	**Choice of approved and supported devices.**	**Any device that meets minimum specifications for the year level.**
Operating System and Software (Windows, Anti-virus)	✓	×
Microsoft Office Suite	✓	✓
School owned Software	✓	×
Network Access	✓	✓*1

Cont...

	SDP (School Device Partnership)	BYOD (Bring Your Own Device)
Internet Access	✓	✓*2
Internet Filtering		
• At School	✓	✓
• At Home	✓	×
Onsite – Technical Support		
• On Site Warranty	✓ (3 years)	×
• Battery Warranty	✓ (3 years)	×
• On Site ADP *3	✓ (3 years)	×
• Operating System rebuilds	✓	×
• On Site fault diagnosis	✓	Provides advice only
• General Troubleshooting	✓	Provides advice only
• Access to Hot-Swap devices	✓	×

*1 provided approved Anti-virus software installed.

*2 the use of personal 3G/4G/5G Internet (including tethering to device) is not permitted at school. This includes BYOD devices. Non-filtered internet access is forbidden under Education Queensland policy as it poses a child protection issue. Only internet provided by the school is to be used while the device is at school.

*3 excess may apply and there may be a limit to number of claims allowed. This information is subject to the terms of the vendor.

Recommended KSSS iLearn model? SDP

It is recommended that, where possible, families consider the **iLearn School Device Partnership (SDP) Model**. KSSS believes the program offers excellent value for families over the life of the device, combining a high-quality laptop with competitive bulk-purchase pricing, a three-year warranty, Accidental Damage Protection (ADP), access to a school bank of devices and dedicated school IT support throughout the three-year program.

The SDP model also provides a convenient option for families, with parents and students able to seek assistance directly through the school's IT Helpdesk to resolve technology issues. This support helps reduce the need for families to independently troubleshoot device issues or arrange technical support, while ensuring students have access to a reliable device for their learning.

What is SPD?

The School Device Partnership (SPD) provides students in **Year 4 in 2027** with a laptop that is purchased by parents/carers through the school. The parents/carers are invoiced for the device, after completing QParents Consent and Participation Agreement, and the school will then purchase the device for their students' sole use. The school will retain ownership of the device for 3 years (Years 4-6) which allows the school to:

- **Consistent devices:** A standard device across the cohort supports consistent access to learning tools and allows teachers to plan and deliver learning more effectively.
- **School-managed devices:** Required software, security settings and updates are managed by the school.
- **Secure storage:** Families can choose for their child's laptop to remain at school and be charged in secure storage when it is not needed at home.
- **Additional online protection:** Remote web filtering uses the Queensland state school Broadcom Symantec WebFilter (Blue Coat) profiles. When connected to a home network, the filtering client continues to apply a high level of restriction to help protect students from inappropriate online content.
- **Centralised device management:** Microsoft Intune allows the school to maintain security settings, manage updates and restrict unauthorised changes to devices.
- **Technical support:** On-site technical support will be available, including access to a temporary replacement (*hot-swap*) device when a laptop requires repair, subject to availability.
- **Accidental damage and insurance protection:** Coverage will be provided subject to the terms and conditions of the relevant policy.
- **Support for safe and purposeful learning:** Teachers will have access to tools that support the monitoring and management of student device use at school, including the ability for staff to view and where appropriate, lock student screens to support learning.

At the end of the SDP Participation Agreement parents will have the opportunity to acquire the device at this time under the *Private Treaty* arrangement. As the device will be at the end of its 'expected life', the school will transfer the asset to parents at no additional charge if all payments have been made. At this time, the laptop will get restored back to its factory state.

All devices will come with a 3-year warranty (including battery). Devices will all be purchased with ADP warranty, which will assist in minimising the cost of damage that devices used in a school-home context may receive.

Why does the school maintain ownership?

The school maintains ownership of the device until the end of the agreement so that we are legally allowed to install our school software (including the Operating System), as well as being able to manage the warranty and Accidental Damage Protection (ADP) claims. At the end of the three years, or if the student leaves the school, the opportunity to acquire the device will be provided. At this point, ownership will be transferred to the parents if all payments have been paid.

SDP costs explained

The cost of participating in the SDP scheme is currently $1450.00. Due to the ever-changing nature of personal devices and the fluctuation of the Australian Dollar, the release of future device costs will be made near the end of each school year to the current Year 3 cohort moving up to Year 4.

The following outlines how the costs are charged:

Total cost - $1450 – 3 Year Program		
Description	**GST**	**Total**
Up-front Deposit for Device (or upfront payment in full)	$45.45	$500.00
Remaining Device Cost	$73.44	$807.90
Carry Case	$2.50	$27.50
Acer Education Plus Warranty	$7.90	$86.90
Administration fee	$0.00	$27.70
Total Cost		**$1450.00**

Current SDP device offered

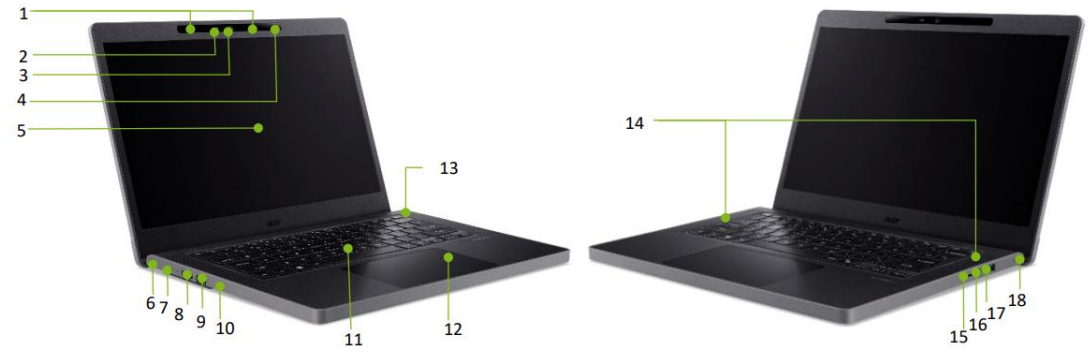
Acer TravelMate 14" (B514-31-G2)



CPU Processor - Intel® Core™ i3-N355 (6 MB Smart Cache, 1.9 GHz, up to 3.9 GHz)

- CPU Family - Intel Twin Lake
- Memory - 16GB LPDDR5X Onboard
- Hard Drive - 256GB PCIe NVMe SSD
- Optical Drive - None
- Video Input - Intel® Graphics
- Network - Intel Wireless Wi-Fi 6E + Gigabit Ethernet via Adapter
- Bluetooth - Bluetooth v5.3 or above
- Card Reader - SD™ Card reader
- IOPorts - 1x Type-C USB 3.2 Gen1, 2x USB 3.2 Gen1, 1x RJ-45 via adapter, audio jack, 1x HDMI
- Monitor - Laptop Screen - 14" IPS FHD 1920 x 1080 resolution
- Camera - HD camera with 1280 x 1024 resolution, 720p HD video
- Keyboard - Full Size Keyboard (Non-backlit)
- Mouse - Multi-gesture touchpad
- Battery - 53 Wh 3-cell Li-ion battery Up to 7.5 hours (based on MobileMark® 2018 test results)
- Form Factor - 329.5 (W) x 231.8 (D) x 21.5/24.4 (H) mm. 1.65 kg. 810H Military grade build.
- Default Warranty - 3 Year Acer Education Onsite Next Business Day (includes battery)
- OEM OpSystem - Genuine Windows 11 Pro Academic
- Managed OpEnv - Win11 MOE6 24H2.4
- Pdct Category MatGrp - 43211503
- Audio - Two built in stereo speakers with microphone

SPECIFICATIONS	TravelMate B5	B514-31-G2



Product views							
1.	Microphones	6.	DC-in jack	11.	Keyboard	16.	Headset/speaker jack
2.	Webcam shutter	7.	USB Type-C™ port	12.	Touchpad	17.	USB 3.2 Gen 1 Type-A port
3.	Webcam	8.	HDMI® 2.1 port with HDCP support	13.	Power button	18.	Kensington lock slot
4.	TOF Sensor (Not Available)	9.	USB 3.2 Gen 1 Type-A port	14.	Speakers		
5.	14" display	10.	Battery indicator	15.	MicroSD™ card slot		

SDP Services

- All warranty and Accidental Damage Protection (ADP) [#1] issues handled by the school
- Full on-site Technical Support via our IT Helpdesk email (8am to 4pm Tuesdays, Wednesdays and Thursdays) including software rebuilds, network/internet connectivity and printing problems, troubleshooting and fixing software and hardware issues. ITHelpDesk@kenmoresouthss.eq.edu.au
- Access to school device bank when device repair is expected to exceed 24 hours
- Microsoft Office Suite and Microsoft Anti-Virus pre-installed
- Full school software available

[#1] excess may apply and there may be a limit to number of claims allowed. For full terms and conditions, the policy and PDS can be found on our website.

Software and Applications

Students who participate in the SDP scheme will have access to all necessary school software that will be managed, uploaded and supported by the school's IT Support Team. Many software licensing arrangements dictate that software not owned by the school cannot be installed, and as a result, students participating in the SDP program are not provided with access to freely download apps and software. If licensing permits and software is required for learning, IT ServiceDesk staff will install software for SDP students.

How to opt in to SDP

Yr 4 families wishing to opt into the SDP Program in 2027 will need to complete the KSSS iLearn SDP Agreement and Consent to Order form. 2027 KSSS iLearn SDP Agreement + Consent to Order Form – Fill out form

What is BYOD?

'Bring Your Own Device' (BYOD) allows parents to use an existing family-owned device or purchase a new device of their choice that meets the minimum requirements of the school. In Year 2 and 3 an Apple iPad Device is used and in Year 4-6, we ask parents to provide a Windows 11 Device.

The BYO device will be able to connect to the school wireless network and access the school's filtered internet connection as well as access some of the school network drives. Printing from BYO devices is supported. The school provides a list of minimum specifications and/or apps required for the parents to install and manage at home. These can be found on our school website here and on the following page.

Because of the potentially broad range of devices and configurations across all student-owned devices, only minimal assistance might be possible through the IT Service Desk for issues beyond connection to the network, installation of software, basic triage and quick fixes.

Access to the department's IT network is provided only if the device meets the department's security requirements which, at a minimum, requires that anti-virus software has been installed, is running and is kept updated on the device.

Students and parents are responsible for the security, integrity, insurance and maintenance of privately-owned devices and their private network accounts.

BYOD Device Selection

Before acquiring a device to use at school the parent or caregiver and student should be aware of the school's specification of appropriate device type, operating system requirements and software. General advice for Years 4-6 families participating in BYOD, is to use the current SDP specifications as the minimum for a Windows 11 Device.

BYOD Device Enrolment into Intune required for ALL BYOD devices

Intune is required and will need your student's email and password which will be provided in term 4, 2026.

Enrolling your child's device into *Intune*, will mean your child will be able to:

- access the school Wi-Fi network and have school email automatically set up and configured.
- access the school's learning applications and websites.

Intune download instructions will be provided and are available on the school website.

Software and Applications

With BYO devices, the installation and maintenance of personal software is the responsibility of the family. Genuine versions of software need to be installed. All reasonable measures are made to ensure software choices have little or no financial implication on families choosing BYOD.

All Queensland state schooling students are entitled to five copies of the Microsoft Office suite that can be used across multiple devices.

Apple iPad Devices Years 2&3	Windows 11 Devices Years 4-6
Minimum Specs • Minimum is 11th **Gen** with 64**GB** (128/256 GB recommended) • Apple pen is optional • No 3G/4G/5G **OR** 3G/4G/5G disabled • Latest update iOS at the time. *Currently at iPadOS 27* (iPads will require the latest iOS updates throughout the year). • Disable any VPN's as they hinder internet access at school *NOTE: iPad mini is not acceptable for learning because of the screen size.* ***Apple Apps List*** The apps list provided by the end of the school year will be mandatory for involvement in the iLearn Program. App list is accurate at time of creation, availability and price of apps may change throughout the year. **Intune** is used to deliver/ install the free apps. Paid apps specified by the school must be purchased separately.	***Minimum Specs*** *****IMPORTANT NOTE: Not Windows 11S***** ***No MacBooks*** Windows 11 64bit in either standard or Pro versions (with *ALL* windows updates installed). • CPU i3 or AMD equivalent (*recommended CPU i5*) Celeron/ N, /M processor will work but is slower Snapdragon/ ARM Processors are currently NOT supported • RAM Min 8 GB (*recommended RAM 16GB*) • Hard drive size 120 GB (*minimum*) SSD • Wifi - 5GHz capable • Screen size with a *minimum of 11 inches* • **4hrs usable battery minimum** ***Microsoft Apps List*** • Microsoft Office **FREE** download - Department of Education and Training including Word, Excel, PowerPoint, OneNote *****(Please uninstall the supplied version and install this EQ version)** • Adobe Reader (latest version) • VLC Program • Scratch offline editor • NAPLAN Lockdown Browser

Please see the iLearn page on the school website for additional considerations.

iLearn Program

At Kenmore South State School, the iLearn program supports our vision to develop confident, capable learners who can thrive in a rapidly changing digital world. Effective use of technology allows students to research, create, collaborate and communicate in authentic ways.

We aim to:

- strengthen digital literacy across all curriculum areas.
- provide equitable access to meaningful learning tools.
- teach safe, responsible and balanced technology use.
- build partnerships between home and school for consistent expectations.

Device Protection and Care

To support safe, reliable use of devices:

- iPads must remain in a strong protective case.
- Windows devices should be stored in a protective case or sleeve when not in use.
- Devices and accessories should be clearly labelled with the student's name.
- Students are expected to bring devices to school charged each day.

Accidental damage remains the responsibility of the device owner. Where damage is caused by careless or deliberate actions, the Principal will determine next steps in line with school behaviour processes.

Digital Citizenship and Online Safety

Students will be explicitly taught:

- respectful online communication.
- safe searching and evaluating sources.
- copyright and plagiarism awareness.
- reporting unsafe or inappropriate content.
- how to respond if something online makes them uncomfortable.

The *KSSS iLearn Student Participation Agreement* supports these expectations and is signed by students in class before full access is provided.

Families are encouraged to:

- talk regularly with children about online choices.
- use device based parental controls at home.
- support students to report concerns to a trusted adult.

Using iPads at Home: family set up and safety

We recommend families use Apple's built in tools to keep iPads safe and focused on learning at home.

Suggested home set-up:

1. **Create a child Apple ID** and connect it to ***Family Sharing***.
2. Turn on ***Ask to Buy*** to approve downloads and purchases.
3. Use ***Screen Time*** to:
    - set age-appropriate content restrictions.
    - apply app limits for entertainment/gaming.
    - schedule ***Downtime*** for evenings and weekends.
4. Consider a dedicated **School Focus** to reduce distractions.

Important note: Avoid placing limits on school required apps or websites. If you're unsure, check with your child's teacher before applying restrictions.

Using Windows devices at home: safety and software

Families can strengthen home safety by:

- ensuring the student is using a standard user account rather than an administrator account.
- turning on Microsoft Family Safety (optional).
- using browser level content filtering (e.g., Safe Search) - keeping Windows updates, antivirus protection and browsers updated.

School approved software should be installed before Term 1 where possible.

Screen time, wellbeing and ergonomics

We encourage balanced, healthy use of technology.

Families can support this by:

- setting consistent routines for device use.
- maintaining device-free times (e.g., meals and bedtime).
- encouraging outdoor play and regular breaks.
- ensuring devices are used at a table with good posture.

Generative AI: early guidance for families and students

Digital tools are evolving quickly, including the increased availability of generative AI.

At Kenmore South we will:

- teach students that learning should be authentic and reflect their own thinking.
- explicitly address plagiarism, copyright infringements, and inappropriate use of digital tools.
- support students to use technology ethically, safely and responsibly.

Families can help by:

- reminding children that AI tools should not complete learning tasks for them.
- encouraging students to ask teachers when unsure.
- reinforcing that honesty and effort matter more than speed.

Support and troubleshooting

Your first point of contact will always be your child's classroom teacher if you have concerns about your child's device use. If the teacher then feels it is necessary, he/she will then contact a member of the School Leadership Team (i.e. Principal/Deputy Principal).

For technical questions about device specifications and school required app/ software requirements, please contact the school office or IT Support Team listed on the KSSS website.

Device Usage

An iPad, tablet or laptop will be used in the classroom when directed by the teacher. Devices are not to be used before the start of class unless instructed by the teacher. They are also not to be used for free time.

At Kenmore South State School, technology is used purposefully to enhance teaching and learning, rather than for the sake of using technology. Teachers will select the most appropriate tool for the learning intention, with technology used when it adds value to the learning experience.

The frequency and duration of technology use will vary depending on the learning taking place. There may be lessons, blocks of learning or entire days when technology is not required or does not provide a clear benefit. At other times, technology may be used across several lessons in a day. There is no fixed amount of time allocated to device use; instead, devices are available as a learning tool to be used when appropriate and purposeful.

We continue to recognise the importance of traditional learning practices, including the use of pencil and paper and the regular practice of handwriting. These remain essential components of students' learning and development.

KSSS staff are guided by the SAMR model when planning technology-rich learning experiences. This model supports teachers to consider how technology can meaningfully enhance learning, enabling students to engage in authentic, purposeful experiences that develop the knowledge and skills needed for the future.

KSSS Teacher Expectations When Students Use a Device

